



**INFORMATIVE CLAUSE**  
**INFORMATION EXCHANGE SYSTEM**

**Pursuant to the Art. 13 (1 and 2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter: "GDPR", we kindly inform you that:**

1. Your Personal Data Controller is Gas Transmission Operator GAZ-SYSTEM S.A. with its registered office in Warsaw, ul. Mszczonowska 4, 02-337 (hereinafter: „GAZ-SYSTEM S.A.", „Company”).
2. You may exercise your rights (or get more information) by contacting GAZ-SYSTEM S.A. at the address: [rodo@gaz-system.pl](mailto:rodo@gaz-system.pl).
3. The legal basis of the processing of your personal data are:
  - a) Art. 6 par. 1 letter b of GDPR – means that personal data processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.
  - b) Art. 6 par. 1 letter f of GDPR – means that personal data processing is necessary for the purposes of the legitimate interests pursued by GAZ-SYSTEM S.A. or by a third party mentioned below in point 4 letter d.
4. Your personal data is processing in order to:
  - a) the contract performance in scope of services provided by GAZ-SYSTEM S.A. or to taking actions before concluding the mentioned contract,
  - b) managing the permissions to the GAZ-SYSTEM S.A. resources and taking actions before concluding the contract i.e. recipient identification for the need of providing services such as information exchange connected with gas transmission between GAZ-SYSTEM S.A. and Organisation,
  - c) ensure the safety of GAZ-SYSTEM S.A. resources in Information Exchange System,
  - d) to realisation the purposes resulting from the Personal Data Controller or the third party legitimate interests i.e. the Organisation that would like to use the services provided by GAZ-SYSTEM S.A. or any administrative authorities in scope of GAZ-SYSTEM S.A. regulations.
5. Your personal data recipients are:
  - a) GAZ-SYSTEM S.A. employees or persons acting on behalf of the Company, in its interest or from its power regardless of the legal basis of the connection of these persons with the Company that due to the performed duties has appropriate permissions to the system (executed duties justify the necessity of access to the system services and the protected information),
  - b) IT services providers for GAZ-SYSTEM S.A. for Information Exchange System (hereinafter: „IES”) as Processors on the basis of the separate Agreements of entrust (for technical reasons connected with providing IT services),
  - c) Administrators within the Organisation by virtue of the power of attorney granted by the representation authorities, if the Organisation owns such Administrators;

**Gas Transmission Operator GAZ-SYSTEM S.A.**  
ul. Mszczonowska 4  
02-337 Warsaw, Poland  
phone +48 22 220 18 00; fax +48 22 220 16 06

**Management Board**  
President of the Management Board: Tomasz Stępień  
Vice President of the Management Board: Artur Zawartko

- d) The relevant administrative authorities that regulate the functioning of GAZ-SYSTEM S.A. as the operator of the gas transmission system on the basis of the provisions of national and European law.
6. We collect personal data from Administrators Inside the Organization (by virtue of a power of attorney granted by the authority representing the Organization), if the Organization has such administrators or directly from the data subject.
  7. You have the right to:
    - a) access by your personal data, that is permissions to get information which data, how and for what purpose are processed,
    - b) rectification of your personal data, that is the claim to complete the personal data incompletely or incorrectly,
    - c) erasure your personal data, that is the claim to erasure all or the part of personal data – in the case of the legitimacy of the application the data will be deleted immediately,
    - d) restriction of processing that is the claim to processing data only for storage – the restriction of processing may be unblocked if the premises justifying it cease,
    - e) data portability,
    - f) object to processing of personal data that is ceasing to process personal data for the mentioned purposes if you consider that we violate your rights within data processing,
    - g) lodge a complaint with the President of Personal Data Protection Office, if you consider that your personal data processing violates the law.
  8. GAZ-SYSTEM S.A. doesn't transfer personal data to the countries that don't protect this data enough.
  9. Personal data will be processed until the User or the Administrator within the Organization terminate electronically supplied services by IES. According to the „Regulations governing the provision of services by electronic means of communication in Information Exchange System” the personal data processing retention period is five years from the day of resignation of electronically supplied services by IES.
  10. The provision of personal data is voluntary, however it's a necessary condition to conclude the agreement for the provision of electronic services and the lack of this data will result in no access to the electronically supplied services by IES.
  11. GAZ-SYSTEM S.A. doesn't profile you on the basis of personal data and doesn't make automated individual decisions within the meaning of GDPR.
  12. „Regulations governing the provision of services by electronic means of communication in Information Exchange System” is available on the website [www.gaz-system.pl](http://www.gaz-system.pl) in a form allowing for downloading, preservation and printing.